



ROUTING NUMBER RETIREMENT FORM

*Accuity
is the official Registrar for the
American Bankers Association.*



Accuity • 4709 Golf Road • Skokie, Illinois 60076
Tel.: +1 847 933 8147 • Fax: +1 847 933 8040 • E-mail: Registrar@AccuitySolutions.com
www.AccuitySolutions.com

PLEASE PROVIDE ALL THE INFORMATION REQUESTED BELOW.

Surviving Institution Title			
Surviving Routing Number		Retire Routing Number	

AGREEMENT

In order to retire a routing number the institution understands that the following criteria must be met:

- 1) The routing number has been retired (deleted) from the FedACH system.
- 2) The routing number has been retired (deleted) from the Fedwire system.
- 3) The institution will provide the Registrar with “check” volume for the most recent month on the routing number to be retired. If the volume exceeds 25 items for the most recent month, Accuity will be unable to retire the routing number.

Check Volume (for the most recent month): Date: ____/____/____

- 4) **The institution understands that retired routing numbers are eligible for reassignment.**
- 5) After retirement of the routing number, the Registrar may conduct a volume check. If the volume exceeds the Registrar’s limits (25 items for the most recent month), the Registrar will contact the institution and request the retired routing number to be reinstated. The Registrar will provide the institution with the routing number reinstatement application.
- 6) If the institution begins using the number for ACH and/or Wire, the Registrar will contact the institution and request the retired routing number to be reinstated. The Registrar will provide the institution with the routing number reinstatement application.
- 7) In the event the retired routing number should be reinstated, the institution will be responsible for the reinstatement application fee.
- 8) The officer signing below agrees to the terms of the routing number retirement form. Please initial: _____.

AUTHORIZED BY: (must be an officer of the institution to which the routing number is assigned)

Name (please print):	Signature:		
Title:			
Department:			
Mailing address:			
City:	State:	Zip:	Phone:
Email:			Fax:

Please send completed retirement form to Accuity:

Attn: Routing Number Registrar • PO Box 916 • Skokie, IL 60076 • or fax it to **847.933.8040** or email it as a PDF attachment to **Registrar@AccuitySolutions.com**